

**IIABKC Member Application for an Intern from  
the College of Business and Economics at Western Washington University**

If you would like to apply for an intern from the College of Business and Economics at Western Washington University, please fill out the following form and submit to Dr. Craig Tyran (contact information provide at bottom of form). The information that you provide will be screened and then posted for students in the College of Business and Economics. If you have any questions, please contact Dr. Tyran at [craig.tyran@wwu.edu](mailto:craig.tyran@wwu.edu) .

**Name of the Organization:**

**Address:**

**Web site:**

**Intern Supervisor/Hiring Official:**

**Name, Title, Contact Information:**

**Description of the Company:**

*Include information about organizational mission, industry, market, culture, service or product line, size/growth pattern, maturity (i.e., new venture, mature organization).*

**Description of the Internship Position:**

*Include information about required tasks, number of hours, start date/term, responsibilities, reporting relationship/department affiliation, preferred functional specialty (e.g., Management Information Systems, Human Resource Management, Accounting, etc.), compensation and travel if required.*

**Student Application Requirements:**

*Include information the organization will want from prospective interns. This might include asking students for a cover letter, a resumé, letter(s) of recommendation, proof of job related qualifications, etc.*

**Please fax or e-mail completed application to:**

**Dr. Craig K. Tyran, Director for the Center for Excellence in Management Education, College of Business and Economics, Western Washington University**

**Phone: 360-650-2207**

**Fax: 360-650-4844**

**E-mail [craig.tyran@wwu.edu](mailto:craig.tyran@wwu.edu)**